

# WYOMISSING AREA SCHOOL DISTRICT

630 Evans Avenue  
Wyomissing, PA 19610

## ***Our Mission***

*Inspiring Excellence, One Spartan at a Time!*

## ***Our Vision***

*The Wyomissing Area School District aspires to be the **preeminent** public educational institution; as we:*

- *Prepare students to excel in a highly complex global community;*
- *Offer rigorous academics, cutting-edge technology and enriching extracurricular opportunities;*
- *Attract and retain the best team of administrators and staff; and*
- *Create a culture built on respect, trust and integrity.*

### Board of School Directors

Mrs. Maria C. Ziolkowski, President  
Mr. Ryan S. Redner, Vice President  
Mr. Steven E. Pottieger, Treasurer  
Mrs. Laurie M. Waxler, Asst. Board Secretary  
Mrs. Kathryn K. Harenza  
Mrs. Karen R. McAvoy  
Mr. Christopher M. McCaffrey  
Mrs. Melissa G. Phillips  
Mrs. Terrie A. Taylor

### Non-Members

Mr. Mark Boyer, Board Secretary  
Dr. Melissa L. Woodard, Assistant Superintendent

### Ex-Officio Member

Mr. Robert L. Scoboria, Superintendent

## **SCHOOL BOARD MEETING**

Monday, August 9, 2021

Junior /Senior High School Auditorium

<https://www.youtube.com/user/WyomissingASD>

- I. **Call to Order –Mrs. Maria Ziolkowski, Board President, Presiding**
- II. **Pledge of Allegiance – Mrs. Ziolkowski**
- III. **Announcement of Recording by the Public – Mrs. Ziolkowski**
- IV. **Roll Call – Mr. Boyer**
- V. **Welcome to Visitors & Announcement of Meetings – Mrs. Ziolkowski**
  - School Board Business Meeting – August 23, 2021 – 6:00 p.m. Community Board Room
  - Committee of the Whole Meeting – September 13, 4:45 p.m. Community Board Room
- VI. **Committee Reports – Draft minutes from the month’s Committee of the Whole are posted on the District website.**
- VII. **Liaison Reports**
  - A. Berks County Intermediate Unit Board Report – Mrs. Taylor
  - B. Berks Career & Technology Center Board Report – Mr. Pottieger
  - C. Berks EIT Report – Mr. Boyer
  - D. Wyomissing Area Education Foundation – Mr. McCaffrey

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- E.** Legislative Report – Mrs. Harenza
- F.** PTA – Mrs. Phillips

**VIII. Public Comment – Mrs. Ziolkowski**

*Speakers are requested to identify themselves by name and address.*

**IX. Routine Approvals – Mrs. Ziolkowski**

**MOTION**

- A. It is recommended that the Board of School Directors approve the following minutes:

- June 14, 2021 School Board Business Meeting Minutes

**MOTION**

- B. It is recommended that the Board of School Directors accept the Treasurer’s Report for the months of May and June, 2021, as listed in the financial packet.

**MOTION**

- C. It is recommended that the Board of School Directors approve payment of bills for the months of June and July, 2021, as listed in the financial packet.

- 1) General Fund Accounting Check Summary
- 2) Food Service Accounting Check Summary
- 3) Student Activity Accounting Check Summary
- 4) Capital Reserve Check Summary

**X. Superintendent’s Report – Mr. Scoboria**

**A. Curriculum and Technology**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Curriculum and Technology items:

1. Approve the District Health and Safety Plan  
*Background Information: WASD is required to develop and approve a Health and Safety Plan for the 2021-22 school year. The plan was developed based on guidelines available at this time. Similar to the 2020-21 school year, it is acknowledged that the plan may need revisions as conditions and guidance change.*
2. Approve Memorandum of Understanding (MOU) Between the Wyomissing Area School District and the Wyomissing Area Education Association (WAEA).

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*Background Information: The District and WAEA have an approved contract for the period of July 1, 2019 to June 30, 2023. This MOU details agreement between the District and WAEA on some employment conditions and procedures related to the delivery of educational services as detailed in the WASD Health and Safety Plan.*

**B. Finance and Facilities**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Finance and Facilities items:

1. Appoint Mark Boyer as management representative to the Berks County School District Health Trust for a two-year term effective July 1, 2021 to June 30, 2023.
2. Ratify additions to agreement with Kelly Education to provide Paraeducators at the rate of \$17.35 to \$19.89 per hour. *Background Information: This item allows Kelly Education to provide substitute Paraeducators.*
3. Ratify agreement with Karl Environmental Group to remove and dispose of asbestos floor tile located at the Wyomissing Hills Elementary Center in the amount of \$1,500.
4. Approve agreement with Wilson School District for student ID#302672 for multiple disability support during the 2021-22 school year in the amount of \$55,160.
5. Approve agreement with Wilson School District for student ID#302144 for multiple disability support during the 2021-22 school year in the amount of \$55,160.
6. Approve agreement with Wilson School District for student ID#302418 for multiple disability support during the 2021-22 school year in the amount of \$55,160.
7. Approve agreement with GHR Education to provide substitute Register Nurse services in the amount of \$55 per hour.
8. Ratify agreement with Therapy Travelers to provide speech therapy services for ESY programming in the rate of \$75 per hour. *Background Information: Services are provided from June 29, 2021 through August 4, 2021 in the amount of 15 hours per week.*
9. Approve agreement with New Story School to provide special education services for student ID#301872 during the 2021-22 school year in the amount of \$285 per day.

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10. Approve renewal of contract with Caron Foundation to provide six (6) days per week of SAP services in the amount of \$47,502 during the 2021-22 school year.  
*Background information: This is an increase of \$936 over the 2020-2021 school year.*
11. Ratify agreement with Direct Energy Business to be the District electricity provider from July 1, 2021 through June 30, 2023.
12. Ratify agreement with Drexel University College of Medicine at Tower Health to host medical school students allowing them to participate in academic or other activities at the District. *Background information: This agreement will provide DUCOM students the opportunity to participate in the District to meet their academic requirements and gain knowledge and community-focus skills as future health professionals. There is no cost to this agreement for the District and, it is for the Junior Senior High School and West Reading Elementary Center.*
13. Ratify Agreement with Quality Assurance Plus to provide on-site construction observation and oversight services. On site services are billed at a weekly rate of \$2,028. Term of contract is starting July 1, 2021.
14. Ratify Agreement with Quality Assurance Plus to provide inspection and testing at the Junior Senior High School for the renovations project. Cost of the inspections and testing is \$105,743
15. Ratify Agreement with Quality Assurance Plus to provide inspection and testing at the West Reading Elementary Center for the renovations project. Cost of the inspections and testing is \$19,530
16. Ratify Agreement with Quality Assurance Plus to provide inspection and testing at the Wyomissing Hills Elementary Center for the renovations project. Cost of the inspections and testing is \$141,990
17. Approve \$700 donation from WAEF for the Fostering Positive Mental Health Yoga Program
18. Approve three (3) year license agreement with Newsela in the amount of \$72,900. Agreement includes all access PD pass, virtual learning sessions and onsite training.

**C. Personnel and Policy**

**MOTION**

It is recommended that the Board of School Directors approve and ratify the following Personnel and Policy items.

1. Authorizes the Superintendent to assign special sick leave for hourly and administrative employees consistent with the requirements and conditions detailed

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for professional staff and contained in the Memorandum of Understanding between WASD and WAEA.

2. RESIGNATIONS/RETIREMENTS

a. Professional Staff

- 1) **Carrie Benkert**, PT (.25) Music Teacher, WHEC, resignation effective last day worked June 4, 2021.

b. Hourly Support Staff

- 2) **Stephanie Estevez**, Paraprofessional, WHEC, resignation effective last working day August 27, 2021.
- 3) **Amber Helwig**, Paraprofessional, WREC, resignation effective last day worked June 4, 2021.
- 4) **Pedro Maldonado**, Custodian, WHEC, resignation effective last day worked June 29, 2021.
- 5) **Caitlin Westerfer**, Paraprofessional, WHEC, resignation effective last day worked Full-time on June 4, 2021 and last day worked ESY on July 29, 2021.

c. Athletic Staff

- 1) **Lazaros Scantzios, Jr.** High Girls' Soccer Assistant Coach, JSHS, end of seasonal employment effective October 22, 2020.
- 2) **Jaxton Taylor, Jr.** High Boys' Soccer Assistant Coach, JSHS, end of seasonal employment effective October 22, 2020.

3. REQUEST APPROVAL OF THE LEAVE OF ABSENCES PER ATTACHED.

4. APPOINTMENTS

a. Professional Staff

- 1) **Melissa Brand**, Long-term Substitute Teacher, JSHS & WHEC, B/Step 1, \$50,000, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Brand received her Bachelor of Science in Elementary Education from the University of Phoenix. She was previously employed by Windsor Christian Academy and WASD. This position is being filled due to a leave of absence.*

- 2) **Lisa Faust**, Reading Specialist, WREC & JSHS, M/Step 1, \$56,335, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Faust received her Bachelor of Science in Elementary Education from West Chester University and her Master of Education with a Reading Specialist Certification also from West Chester University. She was previously employed by Boyertown Area School District and Owen J. Roberts School District. This is a new position approved as part of the 2021-22 budget.*

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- 3) **Adrienne Feeser**, Art Teacher, WREC & JSBS, B+15/Step 3, \$53,186, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Feeser received her Bachelor of Science in Art Education from Kutztown University. She was previously employed by Barre City Elementary and Middle School and Parkland School District. This position is being filled due to a retirement.*

- 4) **Taylor Henderson**, Biology Long-term Substitute Teacher, JSBS, B/Step 1, \$50,000, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Henderson received her Bachelor of Science in Secondary Education - Biology from York College of Pennsylvania. She was previously employed by Council Rock School District and Lower Moreland School District. This position is being filled due to leaves of absence.*

- 5) **Kristin Holst**, Special Education Teacher, WHEC, M+15/Step 7, \$66,385, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Holst received her Bachelor of Science in Child Development from the University of Pittsburgh and her Master of Education in Special Education from Lehigh University. She was previously employed by Tulpehocken School District and Antietam School District. This position is being filled due to an internal transfer.*

- 6) **Amie Kellon**, 1<sup>st</sup> Grade Long-term Substitute Teacher, WHEC, B/Step 2, \$50,831, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Kellon received her Bachelor of Science in Elementary Education from Chestnut Hill College. She was previously employed by Hildebrandt Learning Center and WASD. This position is being filled due to a leave of absence.*

- 7) **Reba Towles**, 2<sup>nd</sup> Grade Long-term Substitute Teacher, WHEC, B/Step 1, \$50,000, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Towles received her Bachelor of Arts in English and Secondary Education from Albright College and her Master of Education with a Reading Specialist Certification from Kutztown University. She was previously employed by PA Leadership Charter School and WASD. This position is being filled due to an internal transfer.*

- 8) **Heather Whitmore**, 2<sup>nd</sup> Grade Teacher, WHEC, M/Step 1, \$56,335, effective the beginning of the contracted 2021-22 school year.

*Background Information: Ms. Whitmore received her Bachelor of Science in Elementary Education from Kutztown University and her Master of Science in Reading Education from Wilkes University. She was previously employed by Green Valley*

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*Academy and Boyertown Area School District and WASD. This position is being filled due to an internal transfer.*

b. Hourly Support Staff

- 1) **Amy Hinnershitz**, Part-time Food Service Worker, WHEC, 4 ¾ hours/day, at a wage rate of \$11.00, ratification effective June 9, 2021.

*Background Information: This position is being filled due to a resignation. This position's hours were increased while one of the currently vacant position's hours were decreased by an equal amount.*

- 2) **Alisha Kendall**, Guidance Office Secretary, JSBS, Monday – Thursday 7 ½ hours/day, Friday 7 hours/day, at a wage rate of \$15.00, ratification effective July 12, 2021.

*Background Information: This position is being filled due to an internal transfer.*

5. POSITION/TITLE CHANGE

a. Professional Staff

- 1) **Andrea Boerger**, 2<sup>nd</sup> Grade Teacher, WHEC, to Elementary Librarian, WHEC, no change in contract hours or wage rate, effective the beginning of the 2021-22 contracted school year.

*Background Information: This position is being filled due to a resignation.*

- 2) **Kelly Keim**, 2<sup>nd</sup> Grade Teacher, WHEC, to 4<sup>th</sup> Grade Teacher, WHEC, no change in contract hours or wage rate, effective the beginning of the 2021-22 contracted school year.

*Background Information: This position is being filled due to an internal transfer.*

b. Hourly Support Staff

- 1) **Kristina Newton**, Full-time Technology Aide, JSBS, to Full-time Technology Support Specialist I, District-wide, at a salary of \$37,000, Monday – Thursday 7 ½ hours/day and Friday 7 hours/day, ratification effective July 1, 2021.

*Background Information: This position is being filled due to a change in staffing needs.*

- 2) **Tammy Sweigart**, Full-time Copy Center Coordinator - Hourly, District Office, to Full-time Copy Center Coordinator - Salaried, District Office, at a salary of \$25,468.38, no change in hours, ratification effective July 1, 2021.

*Background Information: This position is being filled due to a change in staffing needs.*

6. WAGE INCREASES

a. Professional Staff

Request approval for the following teacher(s) to receive course credit salary advancement (column movement) in accordance with the terms of

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the MOU between WAEA and the District, per the effective dates noted below:

- 1) **Erin Krim**, JSHS, from B+15/Step 4 to M/Step 4 (\$59,616) effective the beginning of the 2021-22 school year.
- 2) **Chelsea Leber**, JSHS, from M+15/Step 5 to M+30/Step 5 (\$64,208) effective the beginning of the 2021-22 school year.
- 3) **Gretchen Rahausser**, WHEC, from B/Step 4 to B+15/Step 4 (\$54,061) effective the beginning of the 2021-22 school year.

7. **TEACHER ON ASSIGNMENT**

- a. **Dana Quinlivan**, Guidance Counselor, JSHS, to fill the role of AP Coordinator during the 2020-21 school year, ratification effective January 1, 2021, at a stipend of \$1,500 paid from Title IV funding, which funding, if revoked at any time, will cause the stipend to be re-evaluated.

8. **WORK OUTSIDE CONTRACT HOURS**

- a. **Administrative Staff**
  - 1) **Dariely Marrero**, Director of Food Service, District-wide, request payment approval for fourteen (14) days worked in June 2021 and July 2021 for the summer food program which are outside her contracted days at a per diem rate of \$264.69/day.

9. **SUMMER PROGRAMS**

- a. **Professional Staff**
  - 1) Request ratification for the following staff to work in the Extended School Year (ESY) Program effective July 1, 2021 through July 30, 2021, and receive compensation at the WAEA work outside contract wage rate plus program stipend if qualified, not to exceed a maximum of 64 hours/week:
    - a) **Joshua Robinson**
- b. **Professional Staff**
  - 1) Request ratification for the following paraprofessional to work in the Extended School Year (ESY) Program effective June 29, 2021 through June 30, 2021, and receive compensation at his regular hourly rate of pay, not to exceed a maximum of 8 hours/week:
    - a) **Joshua Robinson**

10. **TRAINING/WORK HOURS**

- a. **Support Staff**
  - 1) Request ratification for the following food service workers to complete required annual training on August 9 and 10, 2021, for 3 hours/day for a total of 6 hours and receive compensation at their regularly approved hourly rate:



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- a) **Robin Ambrosiani**
- b) **Wendy Brent**
- c) **Marsha DeHaven**
- d) **Diane Helm**
- e) **Amy Hinnershitz**
- f) **Diana Kissling**
- g) **Jessica Landis**
- h) **Kelly Vogel**
- i) **Gail Werner**

**11. TEACHER MENTORS**

Request approval of the following Teacher Mentors for the 2021-22 school year per assignment below:

| <u>Mentor Teacher</u> | <u>Inductee</u>  | <u>Assignment</u>             | <u>Stipend</u> |
|-----------------------|------------------|-------------------------------|----------------|
| Laura Zamperini       | Adrienne Feeser  | Art Teacher                   | \$500.00       |
| Holli Noll            | Heather Whitmore | 2 <sup>nd</sup> Grade Teacher | \$500.00       |
| Kami Fecho            | Dawn Laub        | 6 <sup>th</sup> Grade Teacher | \$250.00*      |
| Michele Hetrich       | Dawn Laub        | 6 <sup>th</sup> Grade Teacher | \$250.00*      |
| Dawn Weidner          | Lisa Faust       | Reading Specialist            | \$250.00**     |
| Bridgette Kozuch      | Lisa Faust       | Reading Specialist            | \$250.00**     |
| Christine Beidler     | Kristin Holst    | Spec. Ed. Teacher             | \$500.00       |
| Cara Frederick        | Bridget Stevens  | Speech Pathologist            | \$500.00       |
| Claire Langdon        | Melissa Brand    | 4 <sup>th</sup> Grade LTS     | \$317.00***    |
| Brenda Phillips       | Taylor Henderson | Biology LTS                   | \$500.00       |
| Laurie Balatgek       | Andrea Boerger   | Librarian                     | \$500.00       |
| Tiffany Bixler        | Reba Towles      | 2 <sup>nd</sup> Grade LTS     | \$500.00       |
| Stephanie Zechman     | Amie Kellon      | 1 <sup>st</sup> Grade LTS     | \$500.00       |

\*This stipend is being split to support the position in both grade level and content area.

\*\*This stipend is being split to support the position in both grade level and specialty.

\*\*\*This stipend reflects the start date of November 30, 2021 for the WHEC position.

**12. SUBSTITUTES**

a. Support Staff (Deletions)

- 1) **Amy Hinnershitz**, Food Service Worker, effective August 6, 2021

**13. REQUEST APPROVAL OF THE 2021-22 SCHOOL YEAR FOOD SERVICE SUPPORT STAFF WAGE ADJUSTMENT PER ATTACHED.**

**14. REQUEST APPROVAL OF THE 2021-22 SCHOOL YEAR FALL COACHES AND ASSOCIATED STIPENDS PER ATTACHED.**

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15. REQUEST APPROVAL OF THE 2021-22 SCHOOL YEAR NURSE AND SUPPORT STAFF SUBSTITUTE RATES PER ATTACHED.

16. REQUEST APPROVAL OF THE 2021-22 SCHOOL YEAR CO-CURRICULAR ADVISORS, ATHLETIC DIRECTOR, AND DISTRICT SPONSORED POSITIONS AND ASSOCIATED STIPENDS PER ATTACHED.

17. VOLUNTEERS

18. POLICIES

First Reading of the following Policies:

- 103 Discrimination/Title IX Sexual Harassment Affecting Students
- 218.3 Discipline of Student Convicted/Adjudicated of Sexual Assault
- 221 Dress and Grooming
- 247 Hazing
- 249 Bullying/Cyberbullying
- 317.1 Educator Misconduct

XI. **Old Business – Mrs. Ziolkowski**

XII. **New Business – Mrs. Ziolkowski**

XIII. **Right to Know Requests – Mrs. Ziolkowski**

| RTK Request | Date of Request | Solicitor Fees | Staff Assigned | Staff Hours |
|-------------|-----------------|----------------|----------------|-------------|
| None        |                 |                |                |             |

XIV. **Updates from Organizations**  
A. WAEA

XV. **Adjournment – Mrs. Ziolkowski**